BYLAWS
COUNCIL OF CITIZENS WITH LOW VISION INTERNATIONAL
[06/20/18 draft]

Bylaw 1.0: Classes of Membership.

1.1: Members at large
Members at large are those individual CCLVI members who are not members through a CCLVI affiliate.

1.2: Affiliate members
Affiliate members are those CCLVI members who are members of chartered CCLVI affiliates.
1.3: Life members
Life members are those who have tendered dues for a CCLVI life membership in accordance with paragraph 2.2 of these bylaws. CCLVI life members shall enjoy all rights and privileges granted to CCLVI "at large" or CCLVI affiliate members.

1.4: Supporting organizations
Supporting organizations are entities such as low vision clinics, agencies, service providers, individual practitioners, etc. serving persons with low vision who have paid such amount as is specified in paragraph 2.3 of these bylaws.
Bylaw 2.0: Dues.

2.1: "At large" and CCLVI portion of affiliate dues
CCLVI "at large" dues and the dues amount to be remitted by any CCLVI affiliate for each member shall be fifteen Dollars ($15.00), payable on an annual basis.

2.2: Life membership
A CCLVI life membership is available for a fee of three hundred dollars ($300.00), which may be paid over a period of three (3) years. When conferred, a life member no longer has any dues obligation to CCLVI, but such status is without prejudice to the right of any
CCLVI affiliate to assess additional annual dues on CCLVI life members to support such affiliate. CCLVI will remit such annual dues to ACB as may be applicable in each case in accordance with the ACB constitution and/or bylaws. CCLVI affiliates will not be required to assess or remit CCLVI dues for CCLVI life members.

2.3: Supporting organizations
Supporting organization status is available to those meeting the qualifications of bylaw 1.4 above upon the payment of seventy-five dollars ($75.00) payable on an annual basis. Supporting organizations shall have only such rights, obligations,
privileges, and benefits as shall be granted by the board as reflected in a written policy document, which shall be kept on file together with CCLVI's other corporate records.

**Bylaw 3.0: Standing Committee's Duties and Responsibilities.**

**3.1: Advocacy and Legislative**
The Advocacy and legislative committee shall:

(1) Develop the annual legislative agenda and advocacy plan;

(2) Review current legislative matters affecting the rights and/or interest of
CCLVI's members and engage in advocacy outreach on those matters;

(3) Provide information on legislation to the Board of Directors, the CCLVI membership and chapter legislative liaisons.

3.2: Constitution and Bylaws

The constitution and bylaws committee shall review, evaluate and propose amendments to the CCLVI constitution and/or bylaws as deemed necessary for the effective governance of this organization. Any proposed amendments shall be promulgated to the membership in an accessible format in
accordance with Article 11 of the Constitution.

3.3: Resolutions
The Resolutions Committee shall prepare, or assist in the preparation of, resolutions to be brought before the annual meeting for consideration. It shall review all proposed resolutions to assure conformity with CCLVI's purposes and priorities. The committee shall also, to the extent practicable, encourage and assist CCLVI affiliates in any necessary, appropriate, or desirable follow-up actions on resolutions between annual meetings.
3.4: Convention
The convention committee shall arrange all aspects of CCLVI's annual National Convention.

3.5: Nominating
A nominating committee shall be formed thirty (30) days prior to the annual meeting, consisting of one person from each affiliate, two at-large CCLVI members selected by the CCLVI board, and the immediate past president who shall serve as committee chair. No less than fifteen (15) days prior to the CCLVI annual meeting, the committee shall meet to review prospective candidates for positions as officers or directors and shall, by majority vote, establish a slate
of nominees to be presented to the membership at the beginning of elections at the annual meeting. Candidates must either be present at the time of the election, or must have indicated in writing their willingness to serve. No substitute nominating committee representatives/designees shall be permitted once the committee's initial meeting is held. Upon nomination, each candidate shall state his/her name and interests. Persons who are candidates for an officer or director position are not barred from serving on the nominating committee; however, such persons shall recuse themselves from any discussions, debates, or votes on their nominations, and such recusal shall be expressly
stated in the nominating committee's report.

3.6: Credentials.
The credentials committee shall consist of the Treasurer, Secretary, and Membership chair. The committee shall review affiliate lists for vote certification prior to the meeting, and then announce the total number of votes for each affiliate and the names of each affiliate's official and alternate delegates at the start of the annual meeting.

3.7: eCommunications
The eCommunications Committee shall develop, design, implement and continue maintenance of CCLVI's website and
social media presence. CCLVI's webmaster shall serve as committee chair. The committee will also identify and create, as necessary, email distribution lists to facilitate CCLVI's ongoing operations.

3.8: Finance and Budget
The finance and budget committee shall provide financial oversight for the organization. Typical tasks include budgeting and financial planning, financial reporting, and the creation and monitoring of internal controls and accountability policies including, but not limited to:
(1) Developing an annual operating budget.

(2) Approving the budget within the finance committee.

(3) Monitoring adherence to the budget.

(4) Setting long-range financial goals along with funding strategies to achieve them.

(5) Developing multi-year operating budgets that integrate strategic plan objectives and initiatives.
(6) Presenting all financial goals and proposals to the board of directors for approval.

3.9: Fundraising
The fundraising committee shall develop and propose strategies for generating revenue for this organization.

3.10: Membership
The membership committee shall develop and recommend strategies for enhancing CCLVI's membership. It shall oversee the distribution of membership renewal notices to all at-large members, lapsed affiliate members (when able to be determined from comparison of yearly affiliate rosters), and supporting
organizations no later than November 1st of each year.

3.11: Public Relations
The public relations committee shall develop and initiate strategies for effectively marketing CCLVI's activities and programs.

3.12: Publications
The publications Committee shall be responsible for overseeing the publication of CCLVI's newsletter and such other publications as this organization may decide to produce.
3.13: Genensky Award
The Genensky Award Committee shall procure donations of video magnification devices to assure the continued viability of the program established by our founder Dr. Samuel Genensky, considered to be the father of the CCTV. The committee along with all CCLVI members shall solicit applicants for the annual award through outreach programs to colleges and universities, schools, and low vision specialists.

3.14: Scheigert Scholarship
The Scheigert scholarship committee shall assist in the administration of the Fred Scheigert scholarship program by:
(1) developing and promulgating application forms reflecting the specific requirements, qualifications, and deadlines for each scholarship category as outlined in the Fred Scheigert scholarship program guidelines;

(2) developing, in consultation with the CCLVI treasurer, and, where necessary or desirable, the scholarship trust, appropriate policies governing the disbursement of funds to winners in each scholarship category.

The committee shall review and select one winner in each of the three scholarship categories and shall report those winners to the CCLVI board.
Bylaw 4.0: Amendments.

4.1: Amendments
Any proposed amendments to these bylaws shall be promulgated to the membership in a format accessible to all members at least forty-five (45) days prior to the established date of the meeting at which such amendments are to be considered. Any amendments to these bylaws shall be adopted upon a majority affirmative vote of those members present and voting at the meeting at which their consideration occurs.
4.2: Effective Date

Any amendments to these bylaws shall become effective immediately after the conclusion of the meeting at which they are adopted unless another time is specified in the motion to adopt or where the language of the amendment itself specifies another effective date or, by its terms, specifies that it becomes effective upon the occurrence of a future event or circumstance.

PROVISO

The adoption of these bylaws supersedes and replaces all other Bylaws previously adopted by this Organization. The Secretary, or person or persons responsible for preparing this document
for presentation, publication, or distribution are hereby authorized to make such technical, editorial, and/or conforming changes as may be necessary without in any way changing the intent of the original wording contained herein.

**EFFECTIVE DATE**

These bylaws shall be effective as of the date they are adopted by the membership.

(Adopted July, 2018.)